

ACM International's "Forwarding Agent" System

Each ACM International Missionary or Ministry has a designated "Forwarding Agent." Forwarding Agent nominations are submitted to our Board of Trustees for review and, if officially approved, the nominee becomes an ACMI Assistant Treasurer. All Forwarding Agents are insured and operate under the direct supervision of the ACMI Office Manager. Each Forwarding Agent is responsible to maintain the financial books for the missionary or ministry that he/she represents. Every quarter, financial data is sent to the U.S. Office to be audited and entered into the central books. There are accountability lines both between the Forwarding Agent and the U.S. Office (acting on behalf of the Board of Trustees) and between the Forwarding Agent and the ministry represented. All Forwarding Agents are volunteers.

There are two main purposes for maintaining this system. First of all, by using volunteers, we are able to keep the administrative costs of our Financial Accounting system to a minimum. Secondly, this is a way to have multiple checks and balances (for the purpose of accountability) within our organization. All financial transactions are scrutinized from three very different perspectives to insure that specific ACMI Trustee Board policies are being followed, and that all funds are used for the intended purpose. Each Forwarding Agent plays an important role in the ACMI team and each normally develops a real sense of ownership for the work they represent. This makes them GREAT advocates for our ministries, both internally and around the world.

From time to time, under unique circumstances, the ACM International U.S. Office (the Office Manager) will act as "Forwarding Agent" for specific ministries or missionaries.